

**NOTICE N. 2/13 PUBLIC SELECTION, THROUGH COMPARATIVE PROCEDURE, FOR THE REALISATION OF A PLAN ON TOURISTIC REVITALISATION OF THE CH SITE IN BERAT (ALBANIA) IN THE FRAMEWORK OF THE PROJECT "CHERPLAN - ENHANCEMENT OF CULTURAL HERITAGE THROUGH ENVIRONMENTAL PLANNING AND MANAGEMENT" - CUP D21I11000220006**

INFORMEST supports the Autonomous Region Friuli Venezia Giulia in the implementation of the activities related to the Project "CHERPLAN Enhancement of Cultural Heritage through Environmental Planning and Management" financed by the European Union in the framework of the Territorial Cooperation Programme South-East Europe. The Central Directorate of rural, agroindustrial and forestal resources – Service rural development of Region Friuli Venezia Giulia is the lead partner of the project.

For the foreseen activities, Informest selects an expert, in the framework of WP5 and WP6, to realize a plan for the touristic revitalization of the cultural site in Berat (Albania). This plan has to be deeply connected to the economic and social development of the territory.

In execution of the determination of Informest President n. 27 on the 13<sup>th</sup> March 2013, it is proclaimed the selection procedure, through comparative evaluation, for appointing an expert for the realization, in the framework WP5 and WP6, of the touristic revitalization plan on the cultural site Berat (Albania). The plan has to be connected to the economic and social development of the territory.

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The assignment will be awarded in accordance to the requirement set up by this notice of selection, after a comparative evaluation of the curriculum submitted by the candidates with proven expertise and specific technical and professional competence

The procedure for the assignment will follow the modalities and requisites of the present notice, subjected to the comparative evaluation of the curricula sent by the candidates with the proved specialization and specific technical and professional competence.

All interested candidates with the requested qualifications can apply for the participation to the selection procedure of the present notice.

INFORMEST will publish on the website the results of the selection and will directly informed the candidates through e-mail address or fax number, as indicated in the application form, or, when missing, through registered mail.

Accordingly:

**1. COMMISSIONING BODY**

INFORMEST

Via Cadorna, 36 - 34170 GORIZIA (Italia)

Phone: 0481/597411 – Fax 0481 537204

E-mail: [contratti@informest.it](mailto:contratti@informest.it)

Profile of the commissioning body: [www.informest.it](http://www.informest.it)

Person responsible for the procedure: dott.ssa Sandra Sodini – Director

## 2. REQUISITES OF PROFESSIONAL PROFILE

Expert in:

- management, recovery and valorization of cultural heritage,
- planning for the touristic revitalization,
- communication and marketing techniques applied to the touristic-cultural sector

## 3. DURATION OF THE ASSIGNMENT

The assignment is awarded with a contract of collaboration, starting from the communication of applicability of the contract. In view of the time needed for the completion of the procedure, the contract might indicatively start in April 2013. The duration of the contract will be 6 (six) months.

## 4. DEADLINE FOR APPLICATION

**19<sup>th</sup> April 2013**

## 5. WORKING PLACE

The activities will take place in loco (BERAT - ALBANIA) and in Italy

## 6. ACTIVITIES AND TASKS

1. Realization of a plan concerning the touristic revitalization of the pilot area in Berat, based on the sustainable use of the cultural, artistic and environmental heritage.
  2. Focus on a study concerning the revitalization of local museums (Onufri Museum and Ethnographic Museum), also with a re-outfitting and renovation of the expository space.
  3. Coordination meetings with the LP and the technical staff
- Language used for the realization of the outputs and for communication: English

Deadlines:

- Working methodology: 30 working days from the signature of the contract
- Draft of the study and suggestion for the museum expository space: 120 days from the signature of the contract
- Final version: by the end of the contract

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## 7. REMUNERATION

The remuneration for the performances will be 10.000 euro (Ten Thousands/00), including any expenditure for the execution of the activities as well as travel expenditure and compulsory fiscal/social security obligations fixed by law and under the responsibility of the customer.

## 8. REQUISITES FOR THE SELECTION

### **General requirements**

Candidates must be in possession of the following general requisites at the moment the present notice expires and must keep them for the whole duration of the contract:

- possession of civil and political rights;
- not to have been destitute or relieved from an employment in the public administration for persistent, insufficient performance, not to have been dismissed for just cause, not to have been declared decayed from a public job for having used false document or vitiated of irreparable validity;
- to be up to date with the payment and social security obligations;
- not to be convicted and not to be under measures of interdiction, civil decision and administrative measures;
- not to have penal prosecutions; when these prosecutions exist, they must be specifically pointed out.

### **Special requirements**

The following requirements are mandatory:

- university degree of the new academic system D.M. 3 November 1999, n. 509, or bachelor degree, or master degree, or degree of the old system achieved in Italy or abroad, or any other equivalent degree in Italy, in subjects that are in line with the following requisites;
- very good spoken and written English;
- at least 3 years of experience in:
  1. Management, recovery and valorization of cultural heritage
  2. Touristic revitalization plans
  3. Communication techniques applied to the touristic-cultural sector

Other preferential competencies

4. Competencies in the field of strategic relationship among bodies responsible for the management and valorization of cultural resources
5. Knowledge of touristic and territorial marketing

Citizens of foreign countries must fulfill the same requisites as for the Italian citizens, except for the Italian citizenship. Degrees that were achieved abroad must have obtained the equivalence with the Italian ones or in any case they must be recognized by the responsible authorities.

## 9. APPLICATION

All subjects, that want to apply for the position, must send imperatively by the 19<sup>th</sup> of April 2013, h. 12.30, via fax n. +39 0481 537204 or via certified e-mail to the address [ufficiocontratti@pec.informest.it](mailto:ufficiocontratti@pec.informest.it), or via mail or courier to the address INFORMEST, Via Cadorna 36, 34170 Gorizia, the following documents:

- 9.1) Signed application form, where the candidate will declare the possession of the requisite as aforementioned in the previous section numebr 8, using the format published on the profile of the costumer, that is part of the present notice (Att. 1), with a copy of a valid identification document of the applicant;
- 9.2) Curriculum vitae, in European format, using the attached facsimile (Att. 2);

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The Agency has the discretion to prolong or open again the deadline for the submission of applications as well as the discretion to suspend, modify and annul the procedure of the present selection in any time and whatever the state of progress, without any possibility for the applicants to exercise against the Agency requests of reimbursement or compensation.

The publication of the present notice does not involve for the Agency any obligation of assignment neither for the applicant any right to obtain reimbursement or performance from the Agency itself.

The candidate must communicate, by writing, any amendment of his contacts, that happens after the submission of the application, for the communications related to the selection.

The Agency will not be responsible in case of loss of documents due to wrong indication of contacts or to late or undelivered communication of address change or because of postal or telegraphical disservice not ascribable to the Agency.

## 10. SELECTION PROCEDURE

The comparative evaluation is under responsibility of a Commission appointed by the URP and composed by two members and a secretary. The decision of the Commission is indisputable.

For each applicant the Commission verifies the regularity of the documentation, the subsistence of general and specific requisites (see section 8 of the present notice) and executes the comparative evaluation of the qualified candidates on the basis of the documentation attached to the application by giving a mark, as specified in the Attachment 4.

At the end of the evaluation, the Commission draws up the ranking of applicants and indicate the subject for the assignment of the activities. If more candidates obtain the same mark, the precedence is given to the youngest one.

The UPR approves the raking with an own act.

In case the selected candidate refuses the assignment, the Agency may scroll the ranking.

The Agency has the discretion not to assign the work in case it considers that no applicant is adequate.

The work can be assigned also in case just one application is received.

The collaboration activity will be assigned through a specific individual contract.

To this purpose the applicant must present, under penalty of invalidation, a declaration certifying:

- 1) the acceptance of the assignment;
- 2) the non-existence of incompatibilities (for instance, business collaboration with exclusivity obligation);
- 3) social security data.

#### **11. PERSONAL DATA PROCESSING**

The application must contain the authorization for personal data processing, according to D.Lgs. 196/2003 s.m.i., for the purpose linked to the execution of the procedures concerning the present selection, as specified in the privacy note on INFORMEST website, which is part of the present public selection notice.

#### **12. RESPONSIBILITY OF THE PROCEDURE**

The person responsible for the procedure of the present notice is dott.ssa Sandra Sodini, Director of International Economic Cooperation Department.

**Date: 3<sup>rd</sup> April 2013**